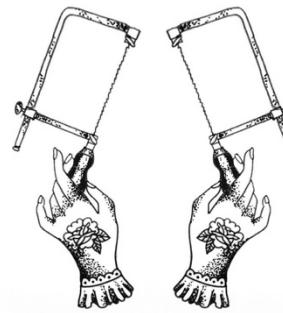


Course Outline & Expectations

Jewelry 11/12

Teacher: K. Tancon. Email: kirsten.tancon@sd71.bc.ca

Highland Shop Website: mstancon.com



Welcome to Jewelry 11/12 with Ms. Tancon!

Please read through this course outline and expectations with your parent/guardian, and sign the back of this sheet together. This contract for behavior expectations helps communication tremendously; thank you for your support in starting the term off successfully!

Jewelry 11/12 is a creative course, where students will have the opportunity to learn skills such as ring-making, cutting and soldering, lost wax casting, and even a bit of MIG welding. Students will complete a variety of set projects and assignments as they proceed through the course – although project themes are teacher-led, students always get lots of choice in the details, and all projects are unique! The emphasis is on hands-on skills in the shop, as well as the proper and safe use of a variety of machines and tools.

Marks will be weighted as follows:

- Assignments, Safety Training, and Demonstrations – 10%
- Projects – 60%
- Community Contribution (Behavior and participation in the shop) – 30%, weekly

Safety

- **Safety is paramount in a shop environment.** Students receive full safety training through teacher demonstrations, written safety assignments, and one-on-one student authorizations with the teacher.
- Distracting other students and the teacher during demonstrations through socializing or disruptive behavior interrupts the flow of the lesson and can put others at safety risk when the teacher is showing the class how to use a machine or how a project is built. Please be respectful to the instructor and classmates.
- If a student is continually disruptive, and/or displays any unsafe behaviour in the shop, they will be asked to step outside, and will have a follow-up conversation with the teacher (and often their Vice-Principal). If this behaviour continues, parents/guardians will be contacted, and removal from the shop may be necessary to avoid injury to themselves or others.

Respect

Highland's shops are inclusive, and everyone is welcome here! Disrespectful language and/or behaviour is not tolerated.

Punctuality/Attendance

- All safety and project demonstrations take place at the beginning of class; therefore, **students must be on time or they will need to make up any missed demonstrations on their own time (lunch, etc.).** No safety training = no tools or machines! Jewelry 11/12 is a hands-on, participation-based course. This means that students must be in regular attendance to do project work, and to

be successful in this class. **If you are sick, please stay home – we will work to get you caught up when you feel better!**

- At the teacher's discretion, students may share a workspace or group with their friends provided they are working, and that it does not affect the classroom environment (otherwise, there will be teacher-assigned seating in order to keep workflow and student opportunity moving along).

Cellphones/Earbuds/Other Devices

- Use of cell phones and earbuds/headphones for social media or music are not permitted during class time. This is a major safety issue during both demonstrations and project work time.
- There may be times when we use devices for online work in CANVAS – this is the only time the use of devices are OK during class time!

Clean-up

- Students must agree to work in a safe and orderly manner, cleaning to described and demonstrated standards – this is an essential part of being in the shop, and, accordingly, part of student marks! If a student cannot meet these expectations, parents/guardians will be contacted.

Plagiarism/Cheating

- Students will be marked on their own efforts only. If there is any stealing of projects or project pieces, or attempts to submit another student's work, the student will receive a **ZERO** on their project.

This course is an **elective**, with many students looking to gain experience towards future work placements and others to enhance their Metalworking, Jewelry, and Art skills. Let's have some fun!

This contract between teacher, student and parent/guardian will have us off to a peaceful understanding start.

Parent/Guardian phone number(s) _____

Parent/Guardian name _____ Signature _____

Student name _____ Signature _____

Teacher Signature _____